



**NOTICE OF A
MEETING OF THE
FAIRVIEW SPECIAL EVENTS COMMITTEE
TOWN HALL COUNCIL CHAMBERS
372 TOWN PLACE, FAIRVIEW, TEXAS
THURSDAY, DECEMBER 18, 2014
6:00 P.M.
AGENDA**

1. Call to order.
2. Consider and take action regarding the minutes of the November 10, 2014 and November 20, 2014 Special Events Committee meetings.
3. Discuss and take action regarding membership of the committee, including current vacancies and reorganizing roles for the Gus Macker Tournament.
4. Receive a report from the Gus Macker Event Planner and each Special Events Subcommittee Chair regarding an update on progress since the last regular meeting and identification of areas where assistance is needed (*Generally not to exceed 5 minutes per report*).
5. Receive a social media tutorial for Gus Macker Tournament promotion.
6. Discuss and take action regarding the Gus Macker Tournament budget, including reviewing the budget by line item, designating charities and determining the amount to be donated.
7. Discuss and take action regarding volunteer management for the Gus Macker Tournament.
8. Discuss and take action regarding sponsorship opportunities, including the Allen-Fairview Chamber of Commerce, The Village at Fairview and The Village at Allen.
9. Adjourn.

I, Caitlin Scalley, Town Secretary, hereby certify that notice of the above named meeting was posted on the bulletin board of the Town Hall of the Town of Fairview, Texas, a place readily accessible to the public at all times, on the 15th day of December, 2014 at or before 6:00 p.m. and will remain continuously posted for at least 72 hours immediately preceding said meeting.

Caitlin Scalley, Town Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The Town of Fairview Council Chambers is wheel chair accessible. Access to the building and special parking is available at the primary southwest and northwest entrance into the Town Hall parking lot. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, or readers, are requested to contact the Town Secretary's office at 972-562-0522, ext 4234 or by fax at 972-886-4203.